

Minutes of the meeting held on **Wednesday 6 November 2024** in the **Blue Room & via MS Teams**

**Attendees**    ✓ Adam            ✓ Giles            ✗ Liz            ✓ Sue            ✓ Marc  
                   ✗ Anna            ✓ Gordon        ✗ Louise        ✓ Tamsin  
                   ✗ Fleur            ✗ Jon            ✓ Rob            ✓ Tim  
                   ✗ Geoff            ✓ Katy            ✓ Simon        ✗ Vicki

Ref	Discussion / Decision / Action	Owner
<b>I Introductions</b>		
	<b>Opening prayers</b> Were led by Simon.	
1.1	<b>Apologies for absence</b> Apologies were received from Anna, Fleur, Jon, Louise and Geoff	
1.2	<b>Minutes of the last meeting</b> The PCC accepted the minutes of the meeting held on 11 September 2024. If you find a correction in future minutes, please email pccsecretary@htchurch.org - we won't go through minutes in detail in future.	
1.3	<b>Matters arising from the minutes</b> ✝ There were no specific matters.	
1.4	<b>Trello</b> This is the system we use to record actions from past PCC meetings. This means that we have a record in one place of outstanding actions, actions in progress and actions completed. The system owner will circulate a PDF summary of what is in Trello periodically.	Tim
<b>2 For approval</b>		
2.1	<b>Fabric team</b> The minutes of the meeting held on 15 July 2024 were received.	
2.2	<b>Eco Church team</b> The Eco Church update for October 2024 was received.	
2.3	<b>Volunteer teams leads</b> The minutes of the meeting held on 14 October 2024 were received.	
2.4	<b>Christmas card</b> The card will be a folded one this year. Christmas services one side and spring events on the other side. Will go to the printers this week.	Simon Lucy

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3 For discussion		
3.1	<p><b>A ministry item</b></p> <p>Simon raised the topic of whether we should return to using the common cup for Holy Communion. He will write a paper and circulate it to the PCC in due course. Part of the reason is all the other churches in the Hampton Deanery have returned to the common cup. There are some options:</p> <ul style="list-style-type: none"> <li>✚ Retain presidential intincture</li> <li>✚ Return exclusively to the common cup</li> <li>✚ Wafer only</li> <li>✚ A combination approach</li> </ul> <p>There are logistic issues if more than one form is offered.</p>	Simon
3.2	<p><b>Progress report – children and young people</b></p> <ul style="list-style-type: none"> <li>✚ The Youth Group now meet twice a month. Average attendance is around 12 people. Even during half term, it was about 8 so a good sign of success.</li> <li>✚ Simon has enrolled on a training programme run by Youthscape and called Launchpad. Designed to help church leaders develop a working with youth strategy.</li> </ul>	Simon
3.3	<p><b>Progress report – improving the building</b></p> <ul style="list-style-type: none"> <li>✚ All routine maintenance is in hand and being carried out. Recent work includes fire fighting equipment testing, PAT, piano tuning and in November the organ will be tuned.</li> <li>✚ The big item is our concern over the main boilers. This continues to be progressed and an energy audit is being carried out later in November.</li> </ul>	Fabric team
3.4	<p><b>Progress report – renewing socials</b></p> <p>We are getting the socials back on track with many now in the diary for late 2024 and early 2025.</p>	Fleur and others
3.5	<p><b>Progress report – music and worship</b></p> <p>We have now had the last Noisy Church run by Vicki and Giles. They have run the service for the last three years and we want to offer them a huge vote of thanks for their hard work.</p>	
3.6	<p><b>Progress report – links with school</b></p> <ul style="list-style-type: none"> <li>✚ We want to make sure there are strong ties with the school, especially to co-ordinate social events. The best route is probably the leader of the PTA who is now Lucie Hamilton.</li> <li>✚ Bishop Emma is going to visit ADC school on 27 November.</li> </ul>	
3.7	<p><b>Progress report – community outreach</b></p> <p>The Friendship Café is renamed The Green Pop-Up Café and meets every Thursday from 10.30am.</p>	
4 For information		
4.1	<b>Treasurer’s report received</b>	Jon

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	Jon will circulate a report in due course.	
4.2	<b>Safeguarding</b> The summary from the Parish Dashboard was circulated. They have changed some of the Safeguarding criteria and as a result, our scores may have dropped a little. Lucy and Tim will review over the next few weeks.	Tim
4.3	<b>Communications received</b> A homeless man – Eric – was sleeping out in the grounds of the URC. They wanted to move him on and approached us. Simon discussed it with Alistair who said it would be better for Eric to stay where he was so SPEAR could get involved.	
4.4	<b>Tech Team</b> ✚ Two new TV monitors are going to be fitted facing the altar. ✚ Microphones are going to be fitted so the organ and the congregation voices can be heard clearly when we stream our services.	Giles
4.5	<b>Preaching</b> Simon will meet all preaching members of the congregation to discuss what the preaching topics should be for the spring of 2025.	Simon
4.6	<b>Music</b> ✚ We are keen to try and get live music at the services. One approach might be to link up with St Mary’s University. ✚ Simon will discuss an Easter outing for the Trinity Singers with Lukas.	Simon
4.7	<b>APCM</b> We agreed it would be better to move the APCM into May. For 2025 it will be Sunday 11 May and for 2026 it will be Sunday 10 May.	
4.8	<b>Diocesan Synod</b> Simon is standing for election to this august body.	Simon

**5 Future meeting dates**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>2025</b>	8		5		11;14		9		3		12	
<b>2026</b>	14		11		10;13		8		9		11	

In 2025 the APCM is on Sunday 11 May followed by a short PCC meeting to confirm officers.

In 2026 the APCM is on Sunday 10 May followed by a short PCC meeting to confirm officers.

