

Minutes of the meeting held on **Wednesday Date** in the **Blue Room & via MS Teams**

**Attendees**

|         |          |          |          |
|---------|----------|----------|----------|
| ✗ Adam  | ✓ Giles  | ✓ Liz    | ✓ Sue    |
| ✗ Anna  | ✓ Gordon | ✓ Louise | ✓ Tamsin |
| ✗ Fleur | ✗ Jon    | ✓ Rob    | ✗ Tim    |
| ✓ Geoff | ✓ Katy   | ✓ Simon  | ✓ Vicki  |



| Ref                    | Discussion / Decision / Action   | Owner |
|------------------------|--|-------|
| <b>I Introductions</b> |  |       |
|                        | <b>Opening prayers</b><br>Were taken led by Simon  |       |
| 1.1                    | <b>Apologies for absence</b><br>Apologies were received from Tim, Fleur, Jon, Anna (poorly), Adam  |       |
| 1.2                    | <b>Minutes of the last meeting</b><br>The PCC accepted the minutes of the meeting held on 3 July 2024<br>If you find a correction in future minutes, please email<br>pccsecretary@htchurch.org - we won't go through minutes in detail in future.  |       |
| 1.3                    | <b>Matters arising from the minutes</b><br>✚ Parish Share was agreed by email after the last meeting   |       |
| 1.4                    | <b>Trello</b><br>This is the system we use to record actions from past PCC meetings. This means that we have a record in one place of outstanding actions, actions in progress and actions completed. The system owner will circulate a PDF summary of what is in Trello periodically.   |       |
| <b>2 For approval</b>  |  |       |
| 2.1                    | <b>Activity &amp; Social programme for 2025</b><br>(See document circulated at meeting)<br>✚ Extra movie night - possibly one during half term for children<br>✚ Possibly joint events with the school (split effort & proceeds)<br>✚ Disseminate event dates with Christmas documentation (Late Nov)<br><br>(GDN Note - Quiz night in February) |       |
| 2.2                    | <b>Management &amp; Garden Plan for Eco Church</b><br>✚ Making the bench more available to the public<br>✚ Refurbish the names on the war memorial<br>✚ Gardening evening worked well<br>✚ Thanks to Paul Butler for his leadership on the Gardens   |       |
| 2.3                    | <b>Donation of £125 to Eco Church organisation</b><br>✚ Approved   |       |



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|------------------|--|-------|
| 3 For discussion |  |       |
| 3.1              | <p><b>Progress report – children and young people</b></p> <ul style="list-style-type: none"> <li>✚ Text Events tying into main church themes, Moses, Remembrance , etc</li> <li>✚ Still need a leader for the youngest group (Name?) - Put in notice sheet each week</li> <li>✚ Q: Children’s Choir at the Morning Carol Service rather than the evening? Simon to speak to Alice</li> <li>✚ Simon attending the Launchpad Course, a training course promoting Youth Work (during Oct &amp; Nov)</li> <li>✚ Vicki &amp; Giles will be stepping down from running Noisy Church after October.</li> <li>✚ Thanks to Vicki &amp; Giles for running Noisy Church for the last 3 years</li> <li>✚ Need to identify people to help carry it forward in the New Year</li> </ul> |       |
| 3.2              | <p><b>Progress report – improving the building</b></p> <p>Fabric Team</p> <ul style="list-style-type: none"> <li>✚ Boiler replacement. CofE processes have slowed down replacement, requiring an Energy Audit. The boilers will have to survive the Winter.</li> <li>✚ Door repainting is progressing nicely. Simon doing the work - he has semi-professional experience!</li> <li>✚ Church “tidying up” has improved the overall look and usability of the church</li> </ul> <p>Tech Team</p> <ul style="list-style-type: none"> <li>✚ Still awaiting faculty approval for additional screens / additional cameras<br/>Note: The faculty has now been approved</li> <li>✚ No requirement for funding for additional cameras yet</li> </ul>                              |       |
| 3.3              | <p><b>Progress report – renewing socials</b></p> <ul style="list-style-type: none"> <li>✚ Covered elsewhere</li> </ul>   |       |
| 3.4              | <p><b>Progress report – music and worship</b></p> <ul style="list-style-type: none"> <li>✚ Hymn team</li> <li>✚ Singers</li> <li>✚ Lukas &amp; the Trinity Singers for Christmas and possibly other events?</li> <li>✚ Simon to contact Lukas for an update</li> </ul>   |       |
| 3.5              | <p><b>Progress report – links with school</b></p> <ul style="list-style-type: none"> <li>✚ Simon will make this a more regular item</li> </ul>   |       |
| 3.6              | <p><b>Progress report – community outreach</b></p> <ul style="list-style-type: none"> <li>✚ Friendship Café sill has only a small attendance. Considering changing the offering, maybe adding an occasional visiting speaker, chair yoga, etc. Possible rebranding? Change the target demographics? Look to build stronger links between school and the café (e.g. Carol singing)</li> </ul>   |       |

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|----------------------|--|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
|                      | ✚ Also see Activity & Social Programme - many Community Outreach event   |            |            |            |            |            |            |            |            |            |            |            |
| 4 For information    |  |            |            |            |            |            |            |            |            |            |            |            |
| 4.1                  | <p><b>Treasurer’s report received</b></p> <ul style="list-style-type: none"> <li>✚ Jon circulated a financial summary prior to the meeting</li> <li>✚ First Sunday in October: Focus on Giving of Time (Volunteering) &amp; Finances (Regular Giving)</li> <li>✚ Any questions on report to Jon</li> </ul> |            |            |            |            |            |            |            |            |            |            |            |
| 4.2                  | <p><b>Safeguarding</b></p> <ul style="list-style-type: none"> <li>✚ Need to eliminate the “red” items!</li> <li>✚ Looking for a Safeguarding Officer to support Lucy, who is usually around on Sundays</li> <li>✚ Simon’s Curacy involvement - supporting 1st Year Curates</li> </ul>                      |            |            |            |            |            |            |            |            |            |            |            |
| 4.3                  | <p><b>Communications received</b></p> <p>No communications from the Diocese received.</p>  |            |            |            |            |            |            |            |            |            |            |            |
| Future meeting dates |  |            |            |            |            |            |            |            |            |            |            |            |
|                      | <b>Jan</b>   | <b>Feb</b> | <b>Mar</b> | <b>Apr</b> | <b>May</b> | <b>Jun</b> | <b>Jul</b> | <b>Aug</b> | <b>Sep</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> |
| <b>2024</b>          | 8  |            | 13         | 28         | 8          |            | 3          |            | 11         |            | 6          |            |
| <b>2025</b>          | 8  |            | 5          | 27         | 14         |            | 9          |            | 3          |            | 12         |            |

NB: The APCM might be in April or May; a meeting is held after the 10:30 service and AGM to vote in PCC members and officers.

