

Minutes of the meeting held on **Monday 8 January 2024** in the **Blue Room & via MS Team**

Attendees ✓ Adam ✓ Giles ✗ Liz ✓ Tamsin
 ✓ Anna ✓ Gordon ✓ Rob ✓ Tim
 ✓ Fleur ✓ Jon ✓ Simon ✓ Vicki
 ✗ Geoff ✓ Katy ✓ Sue

Ref	Discussion / Decision / Action	Owner
1 Introductions		
	Opening prayers Were led by Simon.	
1.1	Apologies for absence Apologies were received from Liz and Geoff.	
1.2	Minutes of the last meeting The PCC accepted the minutes of the meeting held on 13 November 2023. If you find a correction in future minutes, please email pccsecretary@htchurch.org - we won't go through minutes in detail in future.	
1.3	Matters arising from the minutes No specific items were raised.	
2 For approval		
2.1	Room hire price rise A paper was circulated prior to the meeting and the recommendations approved.	Tim
2.2	Safeguarding poster Lucy has updated the who's who safeguarding poster and this was circulated prior to the meeting. The poster is fine and it was also agreed that the only phone number on it should be the office one.	
2.3	Defibrillator A paper was circulated prior to the meeting. It was agreed that we should apply for a subsidised defibrillator now and pay for it from church funds. We would also fund raise for it with help from Katy and ADC school fundraising in February 2024.	Tim/Katy
2.4	Fabric Team The team met recently and the minutes of that meeting were circulated to the PCC.	
3 For discussion		
3.1	Fundraising There are several calls on our finances at the moment. It was agreed that we would run a fundraising campaign in quarter 1 for the defibrillator. And in quarter 2 a campaign for the new boilers.	
3.2	Progress report – children and young people ✚ Anna C is happy to join a rota for the first Sunday in the month. ✚ Jimote Tway [??] is on board ✚ Georgie is recruiting for the creche team	

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	<ul style="list-style-type: none"> ✚ Noisy Church has now moved to the 3rd Sunday each month ✚ Every Sunday there will be 2 morning services 	
3.3	<p>Progress report – improving the building</p> <ul style="list-style-type: none"> ✚ The Fabric Team have met and discussed several issue but mainly the need for new boilers. This is a work in progress and the PCC will be kept up to date with developments ✚ Giles has stepped down as Chair of the FabTeam and Rob has taken over ✚ ADC school want to run a full fire drill during the spring of 2024 ✚ The Flower Vestry has been cleared out and now looks spic and span; it will benefit from new signage ✚ The Flower Vestry external lock is probably broken and we could do with a new one being fitted ✚ A one tonne bulk bag of limestone scalplings and 5 bags of 10mm gravel has been delivered and is being put to good use ✚ The notice boards need updating ✚ We want to review the branding of the church meaning picking a consistent colour green. Lucy has a colour chart from Crown and we can pick a colour from there. ✚ In the spring we should re-paint the external doors and repair them where needed ✚ A young man [did not get his name] is doing his Duke of Edinburgh Award and is volunteering on the Tech Desk for 3 months 	<p>FT</p> <p>Simon</p> <p>Tim/Lucy</p> <p>Tim</p> <p>Lucy</p> <p>All</p> <p>All</p>
3.4	<p>Progress report – renewing socials</p> <ul style="list-style-type: none"> ✚ Fleur circulated her thoughts on the Quiz Night. We have agreed to postpone it for the moment ✚ The Quiz Night needs a team to help and in particular to sell tickets. Emily O’Farrell would be a good contact and Adam S will work on this as well ✚ The lead time for events where we charge is about 2½ months ✚ Simon suggested that he has a stab at creating a year to view of events that would probably run October to October ✚ We need to make sure that the school PTA events are on our year to view to avoid clashes; Katy P will approach Mrs Coleman ✚ This will be Simon’s take on a Mission Action Plan <i>Note: we have a Mission Action Plan which has 6 areas of focus for the 5 year life of the plan so there may be a need to clarify terminology</i> ✚ There is a plan for a Lent Lunch possibly on 25 February – send ideas and potential dates to Simon ✚ We could send invitations to our events to everyone on the electoral roll ✚ In December, 4 young people had a session in the vicarage of Pizzas and board games. “It was brilliant” said one of them on leaving, when speaking to our intrepid reporter 	
3.5	<p>Progress report – music and worship</p> <ul style="list-style-type: none"> ✚ Our new music master would lie to run an event with the Trinity Singers around Easter – perhaps Maundy Thursday ✚ The scriptures theme for this term is Ezra and the gospel of John 	



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	✚ Would it be possible to have some stations of the cross where members of the congregation explain their meaning?	Katy P
3.6	Progress report – links with school Nothing specific to report	
3.7	Progress report – community outreach ✚ The Friendship Café will be on a Thursday morning and start in January ✚ One idea was to run the Clothes Bank at the same time as the Café to possibly encourage more people to come	
3.8	Other ✚ Do members of the Tech Team need to be DBS checked? Tim to find out	Tim
4 For information		
4.1	Treasurer’s report received Jon circulated a financial summary prior to the meeting. Room hire was fairly well on budget but planned giving was down a bit due to some large givers leaving. The main area of expenditure was the hike in utilities costs. The legacy money was mentioned. As we are getting more interest now can the interest that the legacy is attracting be added to the capital sum? A Giving Sunday idea was floated.	
4.2	Primary Academy The school held their Christmas concert in the church on 15 December. Giles discovered that they were live streaming the service through our You Tube feed. This could not have happened by accident and Simon has spoken to the Head Teacher. Giles took the feed down within 24 hours.	
4.3	Communications received Nothing to report	
4.4	Book group Adam explained that the book group is starting again via Zoom / MS Teams. He will give a plug this Sunday. We also thought of inviting Bishop Emma to the church to preach.	Adam Simon
4.5	Safeguarding The Safeguarding summary from the Diocese dashboard was circulated. Tim and Lucy are meeting asap to discuss progress.	Tim/Lucy
Future meeting dates		
	2023	2024
	9 Jan – chair Vicki 13 Mar – chair Fleur 8 May – chair Giles ?? May APCM – chair Rob 10 Jul – chair Tamsin 11 Sep – chair Sue 13 Nov – chair Jon	8 Jan – chair Fleur 11 Mar – chair Adam 28 Apr – this is the APCM meeting; chair Rob 13 May – chair Sue 8Jul – chair Geoff 9 Sep – chair Liz 11 Nov – chair Katy

PAROCHIAL CHURCH COUNCIL

Minutes from 8 January 2024



NB: The APCM might be in April or May; after it a meeting is held after the 10:30 service and AGM to vote in PCC members and officers

