

Minutes of the meeting held on **Monday 15 May 2023** in the Blue Room.

Attendees ✓ Adam ✓ Geoff ✓ Katy ✓ Sue ✓ Vicki
 ✓ Anna ✓ Giles ✗ Liz ✓ Tamsin ✓ Tim L
 ✓ Fleur ✗ Gordon ✓ Jon ✓ Rob

Ref	Discussion / Decision / Action	Owner
I Introductions		
	Opening prayers Led by Rob	
1.1	Apologies for absence Apologies were received from Liz and Gordon	
1.2	Minutes of the last meeting The PCC accepted the minutes of the meeting held on 3 March 2023 If you find a correction in future minutes, please email pccsecretary@htchurch.org - we won't go through minutes in detail in future.	
1.3	Matters arising from the minutes ✚ One item was briefly discussed and that was furniture. This is still a bit of a work in progress so update to PCC in a few days ✚ Nothing specific arose but a few items are on tonight's agenda	
1.4	NOTE: The PCC meetings are held in person where this is possible as it is the preferred method. However, not everyone can get to the meetings so they will always be offered via MS Teams as well, at least during the Interregnum.	
2 For approval		
2.1	Eco church donation. £50 per annum approved [donation made 16 May 2023]	
2.2	Job descriptions are okay	
3 For discussion		
3.1	Progress report – children and young people Nothing to report at the moment	
3.2	Progress report – improving the building 1. Fabric team report was circulated in advance of the meeting 2. Chancel roof repairs; nearly done with final inspection on 16 May 2023 3. South aisle ceiling; Michel will be on site week commencing 29 May 4. Fire extinguisher audit completed; recommendations circulated to PCC and will be implemented in October 2023 during annual maintenance visit 5. Hearing loop check; Contacta have visited and identified the problem; our local electrician will lay a new connecting cable on 26 May and Contacta will return to make the final fixes and check the system	



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	<p>6. The fencing and gates project has finished and people felt the results were very good; the gates retaining pipes for the drop-down bolts are quite proud and could perhaps get damaged; Tim L to investigate</p> <p>7. The grating in the church that has lost its foundations needs fixing; we will find a local builder who might be able to do the work</p> <p>8. There was quite a discussion about the car park; the granite sets at the main entrance need re-cementing to prevent ingress of water and the various dips need filling with a mixture of limestone scalplings and sharp sand; Tim to investigate</p> <p>9. The tower hatch cover is very heavy and difficult to open; can anything be done about it?</p>	
3.4	<p>Progress report – renewing socials</p> <p>1. Coronation Day church opening; the overall results was a total of 35 people came to us and seemed to enjoy themselves; tea, coffee, squash, cakes and Prosecco all went down well</p> <p>2. May Fair 29 May; should we open the Green Room and prepare rolls and cake as we have done in the past? The jury is out as the number of volunteers that we have is less than before. We agreed to put a notice in the newsletter asking for volunteers and once we know the number we can take a view on what is possible. Tim and Lucy to action.</p>	
3.5	<p>Progress report – music and worship</p> <p>1. We need more volunteers; Anna shared a paper from the Diocese on “Encouraging Volunteers”; I will find the link and circulate it; we agreed the need to build a stronger volunteer base and decided that a great way forward would be to get the leaders of each team into a meeting to agree a way forward; we also need a Volunteers Champion and unless my hearing is impaired I think Sue put her name forward for that role</p> <p>2. Volunteers; having a poster showing how many people are need would help; Tim will work with Lucy and the volunteer leaders on that ‘cos it is a good idea</p>	
3.6	<p>Progress report – links with school</p> <p>Still strong links with the school but nothing additional to report.</p>	
3.7	<p>Progress report – community outreach</p> <p>1. A Church Near You; Lucy has created an account so we can edit our entry and list our services; I think this is now complete but will check</p> <p>2. Reaching past souls; after much discussion we agreed that the best way forward was probably to write to all those who are on the electoral roll but who are currently not regular attendees to meet the new vicar; we could either</p>	



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	<p>use the cards of the church that we found in the vicarage or design something specific</p> <p>3. Defibrillator; we have had a quote for an internal defibrillator but that only has limited application; the meeting felt that an external one would be significantly better; Tim and Lucy will make this happen</p> <p>4. Room hire should be covered by a licence under faculty; probably only two hirers will be affected; Tim will progress this at an appropriate pace!</p> <p>5. APCM on 21 May; we need to prepare the Parish Report which is in hand; Rob will run the show with help from Tim and Anna as appropriate; Sandy is the visiting celebrant; the service is Morning Worship</p> <p>6. Deanery Synod reps; currently Anna and Gordon with Sue and Adam also showing strong interest; Tim will check how many vacancies we have</p> <p>7. Deanery Synod meeting; Jonathan Rust spoke; very good</p>	
4 For information		
4.1	<p>Treasurer's report received</p> <p>An update was circulated by Jon in advance of the meeting; new finance software is proving a tad tricky</p>	
4.3	<p>Communications received</p> <p>Nothing to report.</p>	
4.4	<p>Deanery Synod</p> <p>Anna went to the meeting and found it really interesting. She shared some of the topics with us.</p>	
4.5	<p>AOB</p> <p>1. It was felt that the vicarage front garden was looking very forlorn; various people volunteered to join a work gang</p> <p>2. Trello; this is the system we use to record actions from the PCC meetings and other issues as well; Tim will re-circulate the notes about how to join and what to do</p>	
Future meeting dates		
	2023	2024
	<p>9 Jan – chair Vicki</p> <p>13 Mar – Fleur</p> <p>8 May – Giles</p> <p>21 May APCM Rob</p>	<p>10 Jul – Tamsin</p> <p>11 Sep – Sue</p> <p>13 Nov – Adam</p>