



HOLY TRINITY TWICKENHAM



**Annual Vision Meeting**  
**Sunday 21 May 2022**  
**(10.30am Service)**

# **ANNUAL VISION MEETING AGENDA**

*Combining the 2 Meetings below:*

## **THE ANNUAL MEETING OF PARISHIONERS**

- 1) Election of Church Wardens 2022-23

## **THE ANNUAL PAROCHIAL CHURCH MEETING**

- 1) Elections 2022/23
  - a) Deanery Synod
  - b) Parochial Church Council i) election and ii) co-option
  - c) Appointment of the Independent Examiner
- 2) Minutes of last Annual Meeting: approval of minutes.
- 3) Reports
- 4) Approval of Annual Report and Accounts.
- 5) Receive the Electoral Roll.
- 6) Chairman's Report

## **CLOSING PRAYERS**

**FOLLOWED BY A BRIEF MEETING OF THE NEW PCC**

## **REPORTS**

### **CHAIRMAN'S REPORT**

There is no denying the terrible effect of the pandemic on the life of our church. We have not been able to meet for worship, in our small groups or for any socials. Individuals and families have moved away from Twickenham - and we have lost a large number of volunteers.

However 2021 has been a year that has seen us looking forward again because we have 2 great opportunities. Firstly, there are now no longer any restrictions on our meeting, in any way - so we need to find new ways of building back our relationships and congregations. Secondly, we had an extraordinary response to the giving campaign in the latter part of 2021 in the form of a number of one-off gifts. As a result we have a very rare chance to grow and develop the long-term ministry of Holy Trinity.

The PCC conducted 2 listening exercises with the congregation - both in-person and on-line. They met for a Saturday morning with the Archdeacon in October 2021 and have had further dedicated meetings in 2022 to work out clear priorities for our church. They have tried to reflect the clear views of the congregation and the view of the Archdeacon that it is important to effect a step-change in the life of Holy Trinity rather than fritter the opportunity away on many small items. Their conclusions are detailed as 6 priorities here:



Following the Annual Vision Meeting we will address each of these priority areas in subsequent church services in the hope that, as a whole congregation, we can make significant progress across the 6 priorities. Some of these priorities only require a “small push” for progress to be made – others will require more sustained effort.

These are not the only things that we will be doing as a church in the years to come. In accordance with the London Diocesan Vision for 2030 everything that we do should be underpinned by a desire to:

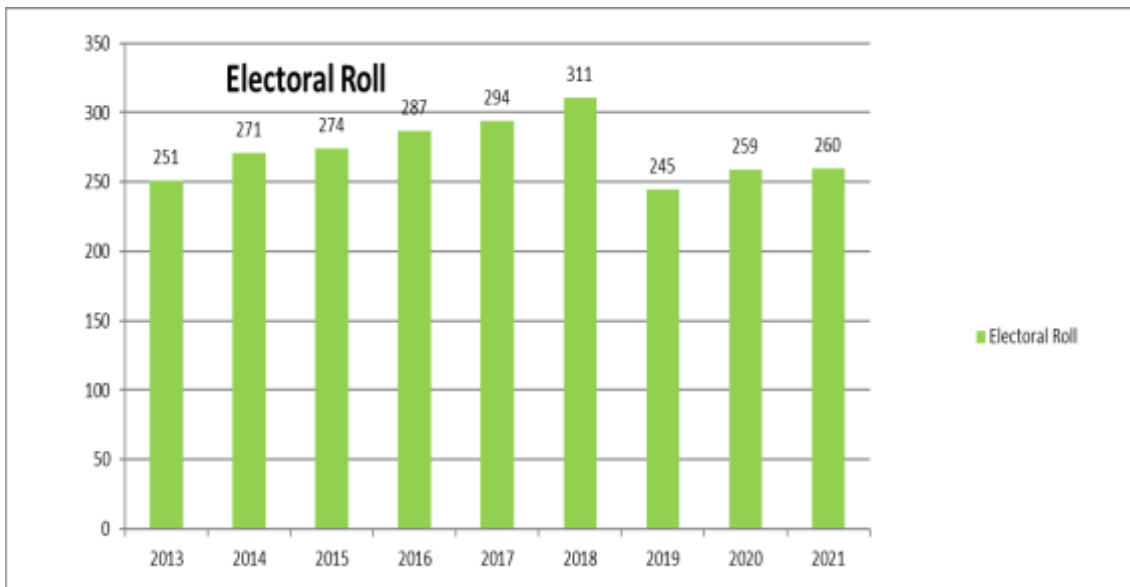
- Grow our Discipleship
- Grow Safer

- Grow More Diverse
- Grow as an Eco-church

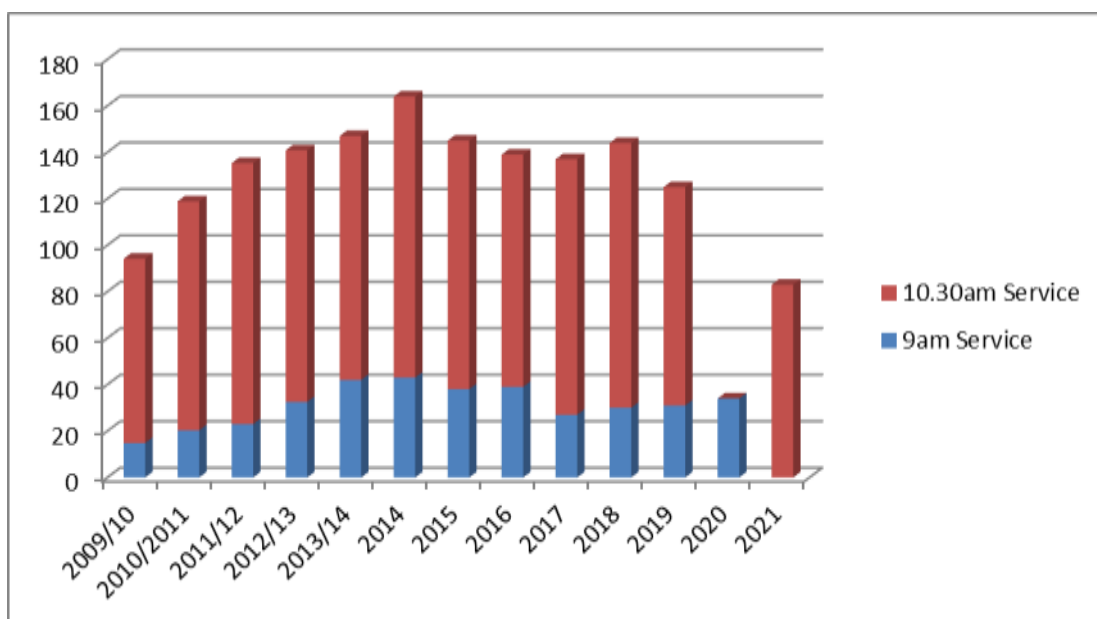
However, the 6 priorities are those areas that need immediate attention to rebuild the life of Holy Trinity. Please help where you can!

### **ELECTORAL ROLL AND CHURCH ATTENDANCE**

Our official figure for those on the Electoral Roll eligible to vote at the Annual Parochial Church Meeting is 260. This Revision of our Roll consists of 3 new additions and 2 removals from the previous roll. I am aware of a number of committed members of the church family who are still not included on the roll! The Electoral Roll was re-started from scratch in 2019 and a whole new Roll will be compiled in 2025.



Our Average Attendance figures which are measured from September to November (as below) clearly show the devastating effect of the pandemic on Holy Trinity total church attendance. For the sample period in 2020 we could only run a 9am live service and for 2021 this same period was a 10am combined service.



## **CHURCH WARDENS' REPORT**

Over the last year it's been very pleasing that we've been able to re-start many activities and get back to something much more like normal. We focused on how to open up again in a way in which people feel is both safe and secure, keeping in place a number of protections and designating the Lady Chapel (the set of pews over on the far left) as an area for those wanting to keep more space around them. It has been wonderful to have live music and then, eventually, singing once again. Christmas with the Trinity Singers was just example of how much we'd missed since early 2020 and how truly grateful we were to be able to do the things we love and appreciate. Continuing with streaming one of the Sunday services each week on YouTube has given access to those staying at home and those further afield – we know we have some regular online attenders in the Czech Republic and Hong Kong.

During the year, as we also turned to longer-term priorities, we were blessed with a generous legacy, which the PCC is focused on applying to our mission, alongside some priorities for the church fabric itself. We have held several half-days with the church committee (the PCC) exploring what our priorities should be for the coming years, including one session facilitated by our new archdeacon, Richard Frank, who also preached for us last summer. It's clear that very close to home the attendance at our services is directly linked to our ability to provide Sunday School and creche facilities for children and we really hope that it will be possible to expand the number of Sundays each month on which we can do this. This year saw the launch of a new monthly service "noisy" or "messy" church, which has been well-received and provides a chance for worship in the afternoon. We've also had a number of mid-week groups being able to start to meet again, along with a Lent course and parenting course held online just recently.

In the summer of 2021 it was great that Tim was able to take a very well-deserved sabbatical break, alongside Nat and family; during this time a number of people in the congregation helped out by leading services and preaching, which was greatly appreciated. This year will see the end of Cara's three-year period as curate here and we thank her for all the great things she has done whilst at Holy Trinity and wish her and family well for the future as she looks for the right next role. Alongside many other ventures, Cara has helped push our "eco church" agenda, which resulted in a bronze award early in 2022 – well done to all those who helped!

We are deeply conscious that our Church is what it is because of the huge efforts of a great team of people. This includes Tim, Nat, Cara, Anna and Lucy, but also so many dedicated members of the church who give so much time to the service of God in Twickenham. We are blessed to have such a great team and we thank you all for everything you do. We look to the future with the hope that we will continue to be guided by prayer and grounded in our genuine desire to focus on Loving God and Loving People.

*Robert French*  
**Churchwarden**

*Fleur Beeson*  
**Churchwarden**

## **CHILDREN AND YOUNG PEOPLE REPORT**

We are very grateful to the Sunday School leaders who continued to run online sessions during the lockdowns. We were delighted to see a return to 'in church' Sunday School in early May 2021, as well as our first Noisy Church service, aimed at families with children, in December. We are very grateful to Katy, Vicki and all the volunteers who stepped up to get face-to-face Sunday School sessions and interactive family services running. Creche recruited volunteers towards the end of 2021, ready to start sessions again in early 2022. Trinity Toddlers returned in early June 2021 and numbers attending have been rising as restrictions eased. Thank you again to Jo Butler for volunteering her time to help with the toddler group, her warm welcome and willingness to hold a baby create a friendly and welcoming atmosphere at the group. A huge thank you to everyone who has come forward, following the pandemic, to support with the youngest members of our church family.

*Lucy James*

# Annual Report and Accounts

For the year ended 31 December 2021

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Incumbent                      The Revd Tim Garrett  
Holy Trinity Vicarage  
1 Vicarage Road  
Twickenham TW2 5TS

Bank                              HSBC plc  
2 London Road  
Twickenham TW1 3RY

Independent Examiner      Mr D Loftus  
11 Kew Gardens  
Farington  
Leyland PR25 4QN

# ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

## Administrative Information

Holy Trinity Church is situated on The Green, in the Strawberry Hill area of Twickenham. It is part of the Diocese of London and the Kensington Episcopal Area within the Church of England. The correspondence address is c/o the Vicarage, 1 Vicarage Rd, Twickenham TW2 5TS.

Members of the PCC are either ex officio, or elected at the Annual Parochial Church Meeting (APCM), in accordance with the Church Representation Rules, or co-opted. At present the APCM has chosen to elect the PCC annually, rather than a 3 year rolling membership.

Churchwardens are elected at the Annual Meeting of Parishioners, which is held immediately before the APCM. During 2021, the following served as members of the PCC:

Incumbent:	Revd. Tim Garrett	(Chair)
Associate Minister	Revd. Natalie Garrett	
Churchwardens:	Robert French	
	Fleur Beeson	(Vice-Chair)
Licenced Reader & Deanery Synod:	Anna McPherson	
Deanery Synod:	Gordon Nockles	
Elected Members:	Jon Beeson	(Treasurer)
	Tim Little	(PCC Secretary)
	Giles Norman	
	Katy Patterson	
	Liz Rogers	
	Vicki Rogers	(Children's Champion)
Regularly in Attendance:	Lucy James	(Safeguarding Officer)

## **Structure, Governance and Management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is exempted by order from registering with the Charity Commission. All regular church attendees are encouraged to register on the Electoral Roll and to consider election to the PCC.

## **Objectives and Activities**

The PCC of Holy Trinity Church works with the incumbent to promote the mission of the Church within the parish of Holy Trinity, Twickenham (traditionally known as the parish of Twickenham Common). This Mission is outlined in the church's Mission Action Plan. It is also responsible for the maintenance of the church fabric. Close links are maintained with Archdeacon Cambridge's Primary School, situated within the parish. Cooperation with other local churches is actively encouraged.



# Parochial Church Council of Holy Trinity Church, Twickenham Green

## ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

### Financial Review

*The church now reports its financial results on the same basis as most company accounts - the "accruals" basis. This attempts to reflect the activity that happened in the year, rather than simply what flowed through the bank account between 1<sup>st</sup> January and 31<sup>st</sup> December.*

In 2021, our income was £265,233 higher than in 2020. This increased income was predominantly due to the church receiving one-off donations of over £252,674, including a legacy gift of £220,000 received late in the year. Planned giving and room hire income both increased in 2021, as restrictions were eased following the Covid-19 pandemic.

Expenditure was £44,866 lower than in 2020. This significant decrease was due to the reduced common fund payment to the Diocese. The sum of all other church expenditure was £5,134 higher than in 2020.

The church did not pay its full parish share to the Diocese of London, however this remains the biggest item of expenditure at £41,000. This is the amount we pay to the Diocese of London to cover the cost of a vicar, accommodation, training and support, plus continued investment and training in the wider Anglican church. In 2022 the church will be paying its full parish share.

At the end of December 2020 we had £310,372 in our bank and investment accounts. This was higher than the £45,755 figure at the same time in 2020. This increase is due to the surplus made throughout 2020.

Many thanks for your continued support to the church.

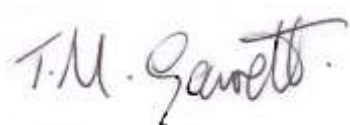
*Jon Beeson, Honorary Treasurer.*

### Reserves Policy

It is PCC policy to maintain a balance on the general fund (if possible) which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance of £310,372 exceeds this level.

It is our policy to invest our funds mainly with the Church of England Deposit Fund, with a working level maintained in our current account.

**Approved by the PCC on 14<sup>th</sup> March 2022 and signed on their behalf by Revd Tim Garrett (PCC chairman) and Mr Jon Beeson (PCC Treasurer).**



## **Independent examiner's report to the PCC of Holy Trinity Church, Twickenham**

### **Independent Examiner's Report to the Members/Trustees of Holy Trinity Church, Twickenham, Parochial Church Council.**

I report on the accounts of the church for the year ended 31<sup>st</sup> December 2021, which are set out on the pages Accruals Accounting Basis; Notes to the statements & Financial Statements; Restricted Funds and Reconciliation of Bank Balances.

#### **Respective responsibilities of trustees and examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *David E Loftus*

DAVID EDWARD LOFTUS MBE  
11 KEW GARDENS  
FARINGTON  
LEYLAND  
PR25 4QN

13<sup>th</sup> April 2022

ASSOCIATE OF CHURCH ACCOUNTANTS AND TREASURERS  
MEMBER CHARTERED INSTITUTE OF FUNDRAISING  
MEMBER ASSOCIATION OF CHARITY INDEPENDENT EXAMINERS  
PAST VICE CHAIR OF LONDON DIOCESAN FUND

**Holy Trinity Twickenham Green**  
**Financial Statements for the year ended 31 December 2021**

	Note	General Fund	Piano Fund	Total 2021	Total 2020
<b>Accruals Accounting Basis</b>					
<b>Receipts</b>					
Regular Giving					
Planned Giving		63,747		<b>63,747</b>	62,232
Loose collections		4,166		<b>4,166</b>	2,241
Income tax recovered		18,220		<b>18,220</b>	16,399
		86,133	-	<b>86,133</b>	80,872
Other donations received		252,674	-	<b>252,674</b>	5,923
Grants		-	-	-	-
Activities for generating funds	5a	27,206	-	<b>27,206</b>	15,846
Income from church activities	5b	5,441	-	<b>5,441</b>	3,431
Investment income	5c	14	-	<b>14</b>	163
Loans from diocese		-	-	-	-
Listed place of worship tax reclaim		-	-	-	-
Total receipts		371,468	-	<b>371,468</b>	106,234
<b>Payments</b>					
Diocesan parish share		41,000	-	<b>41,000</b>	91,000
Other payments	5d			<b>65,348</b>	60,215
Total Payments		41,000	-	<b>106,348</b>	151,215
<b>Excess of Receipts over Payments</b>		330,468	-	<b>265,119</b>	<b>(44,980)</b>
Bank and deposit accounts 1 January		45,349	406	<b>45,755</b>	79,376
Bank and deposit accounts 31 December		309,966	406	<b>310,372</b>	45,755
<b>Statement of Assets and Liabilities</b>					
Sound system main console		-	-	-	-
<b>Cash Funds</b>					
Bank Current Accounts		283,595	406	<b>284,001</b>	19,397
CBF Deposit Account		26,372	-	<b>26,372</b>	26,358
		309,965	406	<b>310,372</b>	45,755
Deferred Income		-	-	-	0
Tax reclaim outstanding				<b>511</b>	726
Green Room lettings accruals				<b>3,236</b>	2,018
Other accrued income				<b>50</b>	0
Total Accrued Income				<b>3,797</b>	2,744
Accrued Expenditure				<b>1,142</b>	590
Accrued Capital Expenditure				<b>0</b>	0
Loan from Diocese (balance outstanding)				<b>0</b>	3,333
Total Accrued Expenditure				<b>1,142</b>	3,923

Approved by the PCC on 14th March 2022 and signed on their behalf by Revd Tim Garrett (PCC Chairman) and Mr Jon Beeson (PCC Treasurer).

#### **Notes to the statements**

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Accruals basis.
2. The piano (including stool and cover) cost £3,022 when purchased in 2001.
3. There were no movements in the restricted Piano Fund for the year.
4. "Other running costs" includes the costs for the Parish Manager, general supplies and small equipment purchases.
5. In section 5d it shows that the church made no payments to supported charities. The church, with support from Archdeacon Cambridge school, helped raise £645.30 for SPEAR. The cash collected was paid directly into SPEAR's bank account.

**Holy Trinity Twickenham Green**  
**Financial Statements for the year ended 31 December 2021**

<b>Receipt and Payments Analysis</b>	R&P General Fund	R&P Piano Fund	<b>Total 2021</b>	Total 2020
5a. Activities for generating funds - receipts				
Green room lettings	21,588	-	<b>21,588</b>	13,032
Events	-	-	-	152
Fairtrade stall sales	210	-	<b>210</b>	215
Other activities	5,408	-	<b>5,408</b>	2,446
Tax on campaigns	-	-	-	-
	<u>27,206</u>	<u>-</u>	<u><b>27,206</b></u>	<u>15,846</u>
5b. Receipts from church activities				
Fees	2,505	-	<b>2,505</b>	638
Trinity Toddlers	450	-	<b>450</b>	393
Other receipts	2,486	-	<b>2,486</b>	2,400
	<u>5,441</u>	<u>-</u>	<u><b>5,441</b></u>	<u>3,431</u>
5c. Receipts from investments				
CCLA deposit interest	14	-	<b>14</b>	163
Other investment income	-	-	-	-
	<u>14</u>	<u>-</u>	<u><b>14</b></u>	<u>163</u>

<b>Receipt and Payments Analysis (cont.)</b>	R&P General Fund	R&P Piano Fund	<b>Total 2021</b>	Total 2020
5d. Church activities - payments				
Donations to supported charities				
Carers Trust	-	-	-	310
Spear ( <i>see note 5</i> )	-	-	-	-
Other	-	-	-	391
	<u>-</u>	<u>-</u>	<u>-</u>	<u>701</u>
Utilities and Insurance	8,785	-	<b>8,785</b>	8,829
Clergy expenses	-	-	-	53
Cost of Services	280	-	<b>280</b>	30
Buildings maintenance	6,961	-	<b>6,961</b>	1,225
Vision Projects	26,837	-	<b>26,837</b>	27,165
Cleaning of Parish Room	540	-	<b>540</b>	975
Repayment of loan	3,333	-	<b>3,333</b>	3,333
Youth	-	-	-	-
Fairtrade stall purchases	169	-	<b>169</b>	204
Organ/Piano	396	-	<b>396</b>	18
Other running costs	18,047	-	<b>18,047</b>	17,682
Total Church Activities	<u>65,348</u>	<u>-</u>	<u><b>65,348</b></u>	<u>60,215</u>